

# REGISTRATION FORM

Please complete and post or fax to:  
CPD Unit, The Royal Veterinary College,  
Hawkshead Lane, North Mymms, Hatfield, Hertfordshire, AL9 7TA  
Fax: +44 (0)1707 666877

**REGISTRATION FORM FOR E-CPD  
COURSES AND ONLINE LECTURES**

**COURSE NAME**

**ORDER NUMBER**

**DELEGATE INFORMATION**

**Title:** \_\_\_\_\_ **Forename(s):** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Qualifications:** \_\_\_\_\_ **RVC grad?** Yes  No  **Year of graduation:** \_\_\_\_\_

**Address for correspondence:** \_\_\_\_\_ **BVA member no.:** \_\_\_\_\_  
(if applicable)

\_\_\_\_\_ **Postcode:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

*A current email address is an essential requirement for the course*

**How did you hear about the course?:** BVA  In practice  Veterinary Times  RVC CPD brochure

Flyer/Poster  RVC website  RVC email  Word of mouth  IVIS  VetGrad website  VBJ

Vetsonline  Other .....

**PAYMENT METHOD**

**Amount Paid £**

**By cheque (personal if UK bank account or bankers draft)** *Cheques must be in UK pounds payable to The Royal Veterinary College*

**By Credit Card** *(Please note that we are unable to accept American Express)*

Visa  Access  Mastercard  Maestro/Switch

**Card no:** \_\_\_\_\_ **Issue no: (Switch only):** \_\_\_\_\_ **Valid from:** \_\_\_\_\_ **Expires:** \_\_\_\_\_

**Billing address for Credit Card:** *(if different from above):*

**Name on Credit Card:** \_\_\_\_\_ **Signed:** \_\_\_\_\_

**\* Security Number** *(please provide your security number in the space at the bottom of the page. It must be recorded separately from your credit card number for data protection purposes of this form)*

**Phone: +44 (0)1707 666865** **Email: cpd@rvc.ac.uk** **www.rvc.ac.uk/cpd**

Your personal details supplied will never be passed on to 3rd party companies.

Please make cheques payable to "The Royal Veterinary College" and return to the CPD Unit, The Royal Veterinary College, Hawkshead Lane, North Mymms, Hatfield, Herts, AL9 7TA. A receipt will be sent as soon as we have processed your payment. Delegates will be registered on a first-come, first-served basis. Cancellations made up to 30 days prior to the course may incur a 15 percent administration fee. Refunds for cancellations made within 30 days of the course will be at the discretion of the Royal Veterinary College. Reserved places are transferable at no extra cost. Course fees will be refunded in full for course cancellations made by the Royal Veterinary College. No liability will be accepted for travel, accommodation, or any other expenses incurred by participants. All information is correct at time of going to print. The Royal Veterinary College reserves the right to alter the programme, date and speakers of any course without prior notification.  
For office use only:

**Administrator:** \_\_\_\_\_ **Date of receipt:** \_\_\_\_\_ **Register:** Yes / No \_\_\_\_\_ **Recorded:** Yes / No \_\_\_\_\_

**\* Security Number** *(last 3 digits on signature strip)*

